

The Evergreen State College

Health and Safety Committee Minutes: May 2nd, 2025

In Attendance: Sina Hill, Jason Mock, Jay Wagner, Aaron Kruse, Eric Lakewold, Tony Perez, Daniel Mountain, Teresa Bravenec, Diane Nelsen, (virtual) William Ward, Katie Burnett, Rick Wolfe, Beth Mason

Meeting began at 10am:

301 Reports

Taylor not here today, so won't be able to review 301 reports. If anyone knows of an incident they want to discuss or information to forward to Taylor, let Sina know.

Monitoring updates:

Continue to do asbestos as needed

Did some sound monitoring; reported on last time

No-one expressed concerns about areas to address

Subcommittee activity updates?

None

Safety program updates

Has APP been finalized? WW had mtg with Carmichael, who signed off on it. There may be revision soon; is working with Taylor to come up with metrics to demonstrate progress & identify areas of opportunity.

Once Taylor/Sina have final copy, will be posted online.

Safety concerns or training needed in anyone's area?

Question for Tony from Sina: Active threat training? Yes, this is available to any areas that are interested. Intent is for all officers to be trained to provide training, though at moment there are two involved. Have had several training sessions for staff & faculty, would like everyone to know it's available. Also wants to have training information available through either Canvas or HSI so that it can be assigned to staff & students where asynchronous online better fits tight schedules.

Send any HSI updates/changes to Sina (new or reassigned employees; if you think someone needs different training assignments than they have been getting).

Most of today to review health and safety policy

Jason: Inclusion of HR, police services makes it feel more robust

Beth: Have four unions, each of which has a health & safety section. Seems we'd need to communicate any changes to the unions. Sina: Once committee passes recommendations up the chain, what happens to it? WW communicates to Laurel, who is primary point of contact with unions. Whenever it's posted, should share through Inside Evergreen. Current version is on the web, and there's a link to it from the EH&S site. WW suggests publicizing current version and suggested changes. Beth: Wants additional line in policy specifically addressing how unions will be informed. WW suggests that we put it on unions to

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actively follow process and to be on committee if they choose. Sina: there is a WordPress with committee updates. Since original policy went through the board, do updates need to as well? WW: Needs to go through ELT, may not need to go through board itself. Would like to see policy reviewed/revised annually, and Carmichael agrees. Tony wonders how available the document is. Would it make sense to have it on Teams for committee to be able to add suggestions? Sina: it is currently on Teams. WW: Could send current version to Laurel to communicate to unions. Beth: Would like to see in writing in the policy that unions will be notified of process of review. Eric: Is Beth suggesting that unions should have a heading within the policy.

Let's not vote on now—let's communicate with Laurel to communicate with unions, and add a section to the document about notifying unions

Tony: Concern about section stating that no employee will knowingly engage in unsafe work, which is directly counter to duty of police officers in emergency response. WW notes that multiple work areas engage in work that has inherent risk, so the requirement is to follow training and requirements to mitigate risk as much as possible

Sina: will work on wording about union communications, we can review and vote virtually. WW: Remember all communication with unions needs to go through Laurel.

Timeline? WW needs to review with Dan Ralph, then have it put on agenda for ELT; with commencement coming up there may be delays if it doesn't go through before commencement.

Any other topics folks want to discuss?

This morning contractor doing lift work over by Einsteins with no spotter, no signs or barricades, and blocking fire lanes; George Phinn & crew walked past without saying anything

Eric: Along with ongoing mapping of fire extinguishers; should spill kits and other absorbents also be mapped? Would also be valuable having spill materials in trucks so if, eg, a mower goes down there can be materials to clean hydraulics.

Eric: Old topic: The Gate (the motor pool/shops/grounds gate that has been down for a while). Sina has no update and will chat with PM.

Eric: Appears our recycle theft folks are back. Appears also they are going to Evergreen Apartments, so good to notify RAD staff and personnel. They mostly seem to be going after cans & bottles, and also going through garbage. Jay saw red truck by metals bin by woodshop. General notes from Eric, WW, Tony that these individuals tend to have significant legal records, & it's a good idea to report to police services (with pics if possible). Removal of those materials is theft and theft of services; they are also driving fast on fire lanes which presents risks to community members. Eric notes there's a ton of illegal dumping into the dumpsters, including hazardous stuff that we then have to pay to dispose of properly.

Aaron: illness & injury form, vs student and volunteer form: which to fill out with an intern (compensated via a scholarship)? This individual has a volunteer epaf, which should include worker protection. Sina wants to clarify, but for now collect all the information so fill out regular form. Tony understands that 301 should be filled out for everyone. Sina notes there had been confusion around

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this, so the student/community member one was created so they wouldn't go through L&I while also collecting useful safety info.

Reminder that anyone is welcome to come to meetings, just reach out to Sina so she can send invitations