

Health and safety meeting minutes 8/2/23

1. Meeting began at 3PM – Sina welcomed all.
2. No minutes from previous meeting.
3. Visitors – Trish attended meeting from Arts and Sciences as replacement for Paul who retired. A vote was taken to confirm Trish as a new member of the committee. Thank You Trish and welcome!
4. Accident Investigation Reports – 301's. Taylor reported two accidents, one involving a cut hand and another a lifting injury.
5. Monitoring Updates: Memo going out that outlines all work involving Asbestos danger campus wide. Any work that involves drilling, scraping, removing, cutting etc. surfaces that may have Asbestos. Data base being developed that will serve as locator guide for entire campus.
 - A) Sina reported on slight uptick in COVID cases. Fall may bring more. Campus currently under General COVID guidelines as opposed to higher education guidelines previously enforced.
 - B) COVID boosters coming this Fall in addition to Flu shots.
 - C) Wildfire smoke guidelines coming out soon.
6. Safety Program Updates – Sina and Taylor updated Accident Prevention Program on EHS website. Please review.
7. Safety concerns and training needs -
 - A) Teresa reported that chairs and tables etc. being stacked by facility users/renters in such a way that cause unsafe situation for staff and crew. Beth suggested a written notification as part of agreement to be included for all users of conference rooms, meeting areas, classrooms etc. as to how to stack and store chairs etc. Beth mentioned that the facility website is currently under construction and revision, and this would be a good time to do this.
 - B) Eric mentioned the need for better communication, understanding, access and attendance in relation to safety training on campus. This in reference to the recently offered Conflict Resolution training which was termed mandatory. This is just one example of safety training confusion when it comes to safety class, instruction and meetings. Sina and Taylor brought up the need for better communication in reference to all safety related training with Beth suggesting that all facilities, RAD etc. attend the Tuesday safety meetings as currently held in Shops/Grounds and CUP.
 - C) Ren brought forward concern over the noise and volume created by band, music group practice and performance in the Evans Hall Lobby. The level of disturbance to those working in the area and the lack of communication concerning this event. Taylor mentioned the ability of EHS to monitor and measure noise levels in and around campus in order to stay within guidelines.
 - D) Taylor outlined new Contractor Check List which will be part of contactors work schedule on campus. This will detail all aspects of work being done in order to avoid any dangerous situations and help to determine any testing needed before and during projects.
8. Naloxone on campus – Lt. Perez from Police Services gave details about the proposed distribution and supply of Naloxone. Details and Info -
 - A) Training to be offered to all.
 - B) Supplies to be made readily available as supported by signage. Locations to be determined.
 - C) Nasal application as opposed to shot/needles.

- D) No need to show ID.
 - E) Monitoring and record keeping concerning use, frequency, success and failures, locations etc.
 - F) Narcan is in fact a trade/product name for Naloxone.
9. Safety Committee planning for the upcoming school year. Group discussion covered –
- A) Time and day of meeting.
 - B) Use and of sub committees to address safety concerns.
 - C) Revisit, review By Laws as needed.
 - D) Meeting attendance and communication with members.
 - E) Designated back up if a member cannot attend meeting.
 - F) Effort to have representation from as many groups on campus as possible.
 - G) Bring concerns and safety related info and subjects to meetings. These subjects can be the work of sub committees.
 - H) Ways to get the word out about the Safety Committee on campus.
 - I) Faculty representation and ways to achieve this.
 - J) Please bring ideas and suggestions to next meeting.
10. Call for agenda items for next meeting –
11. Meeting over at 4PM – Those in attendance included Sina, Taylor, Tony, William, Ren, Beth, Eric, Trish (sorry if anyone was missed)