

# The Evergreen State College

## Health and Safety Committee: Minutes, July 6th, 2022

1. **Welcome to visitors**—Sina
  - a. Welcome Trygve Vandal, Student GSU Representative.
2. **Motion to approve previous month's meeting minutes**—Sina
  - a. Beth Moved to approve Minutes from June, Jason seconded the motion. All were in favor except Shon who declined to vote because he was absent from that meeting, none opposed. Motion carried and the minutes were adopted as written.
3. **Accident investigation reports: Review 301 Reports**—Taylor
  - a. Follow-up on reports from last month
    - i. None to follow up on
  - b. New reports
    - i. No new reports
4. **Test Process Monitoring (asbestos/air quality/water quality/etc.)**—Taylor
  - a. Ongoing asbestos testing and the database is being utilized. Any new samples that are taken are put on a list database on MS Teams. We now have an in-house person doing testing as well.
5. **Sub-committee progress reviews, if any**
  - a. **On Hold:** Sub-comm re 301 Report tracking database/app – Taylor
  - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study (Note: This sub-committee has shifted focus to support the development of a comprehensive campus-wide safety policy as a result of their earlier work) - Shon, Sina, Taylor
    - i. Shon no longer leading this, Taylor is the lead.
    - ii. Goal is a single safety program including all of campus. Sina will send the link to the draft policy out again. (The Policy can be found in the Health and Safety MS Teams page)
  - c. **On Hold:** Sub-comm re which WISHA statutes apply to each workgroup - Eric
    - i. Shops/Motor Pool/Grounds – PPE/Dress code update
    - ii. Other areas?
  - d. **On Hold:** Sub-comm re Campus Smoking Policy: Smoking Shelter by Shops? - Paul, Eric, Teresa
    - i. Taylor related that there is a budget for construction of a new shelter by the COM building. Work is out for bid. William shared that the plan is approved through Admin and the SLUG. Goal is to have it installed late this winter.

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- e. Sub-comm re Clean Woods – Eric
  - i. Shon reported that work is being done to clear out collections of debris in the woods. An outside contractor is helping with one site and another is being handled by our Staff.
  - ii. William intends to strengthen the signage at the Campus trailheads and along trails to emphasize allowed uses of the woods. Also intended to take down the challenge course for safety.
  - iii. Taylor shared that two sites have been cleaned up recently with more to come.
  - iv. William shared that in a review of our contract with the Fire Department that they can be very helpful concerning fire season as well as other aspects of Campus safety such as evacuation plans.
- f. **On Hold:** Sub-comm re Camera Surveillance – Dawn, Taylor, Paul

### **6. COVID-19 Updates and Reports by Area –**

- a. Updates from members on current practices, news, issues
  - i. Sina shared that we should be seeing updates to the COVID health verification process and reporting structure into fall making it easier.
  - ii. Infection levels for Pierce and Thurston counties are still high and the CDC recommendation is to wear a mask in public when around others. Also seeing increases in infections in the Evergreen community.
- b. Updates from Taylor on new campus protocols or announcements
  - i. William shared that the Campus COVID policies will be updated for fall to reflect the Governors expectations, Department of Health, and CDC for masking, vaccines and boosters. Signage will reflect any new requirement.

### **7. Safety Program Updates – Taylor**

- a. None at this time.

### **8. Safety Concerns by Area and Training Needs – Sina**

- a. Sina asked the group (representing different areas of campus) if they are using the HSI (online) training program to make sure we included everyone. Shon suggested that we send out reminders to folks who have fallen behind in assigned trainings. Sina said that some but possibly not all supervisors get a notification that their employees are not up to date on trainings. Jason asked to meet with Sina to see where the Library Staff were in that system. Scott suggested that supervisors schedule time for these trainings or else employees are forced to balance more immediate work issues with these trainings. This could make training compliance easier for folks. William shared that he sees the overwhelming nature of getting everyone to comply but that it needs to get done.
- b. Taylor mentioned that there are still open seats in the OSHA 30 supervisors training.

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### 9. Chair Elections – Sina

- a. Do we have any nominations?
  - i. Sina asked for volunteers for the position of Chair of this committee. Sina will continue in the role until the position is filled. Shon suggested we grow the group to enlist more potential candidates.

### 10. Other Topics – Sina

- a. William is concerned that the Campus Child Care group takes kids on walks in the woods (e.g. walking along the path from the main Campus to the Organic Farm) and may not be aware of safety hazards like bear or other wild animal sightings on Campus. William suggests better safety precautions when walking in our woods.
- b. Michael asked that people not report concerns to Campus Security directly by telephone and not rely on email which tends to be monitored less frequently. He asks that folks call.

### 11. Visitor agenda items –

- a. Trygve Vandal – Here representing GSU and wants to explore how this committee could cooperate with student groups. Paul mentioned that the subcommittees are comprised mostly of the main committee members who are interested in particular safety issues on campus and that Trygve and others would be welcome to join subcommittees that are of interest. Sina explained that these subcommittees are Ad Hoc and should be led by a regular committee member but could have others participating in any work.
- b. Trygve shared that he talked with the incoming GSU team and noted that the H&SC bylaws don't have room for a voting student member and that having an equal voice would help with buy-in from students and student government to have an official seat at this table. Trygve suggested that we consider modifying the bylaws to include students. Scott suggested we edit our bylaws to add student representation. Student government members are paid employees and could fit into the state definition of eligible H&SC members. Shon endorsed the idea of adding student members. William would like to see this committee have mandatory participation from all areas of campus including students.

### 12. Call for Agenda Items for next meeting –

- a. No new agenda items proposed
- b. Next month's meeting conflicts with OSHA training so we will communicate in Teams as needed.

### 13. Other Discussion -

- a. Taylor shared that we have AEDs on order but they are backordered. We are working on staging future orders so that they are times to keep our supplies fresh and replaced in a timely manner.
- b. Shon related that we have new employees who would benefit from a First Aid training. William let us know that the Fire Department we contract with offers several safety trainings which could be done at their site nearby (e.g. fire extinguisher training).

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- c. Paul pointed out that for new employees our online safety training is a good place to start. Taylor is working on more frequent and regular schedules for First Aide Trainings.

**In Attendance:** Officer Michael Lusk, Sina Hill (Chair), Shon Forsyth (Vice Chair), Paul Paroff (notes), Beth Mason, William Ward (guest) , Scott Morgan (guest), Taylor Slaughter, Jason Mock, Trygve Vandal (guest and GSU Student Government representative)