

# The Evergreen State College

## Health and Safety Committee: Minutes, May 5, 2021

1. **Welcome to visitors**—Peter
  - a. No visitors
2. **Approval of April's meeting minutes**—Peter
  - a. Jason moves, Erin seconds, all were in favor, none opposed, motion passes, April 2021 minutes accepted.
3. **Accident investigation reports: Review 301 Reports**—Ricky Lee
  - a. Finger pinch at Central Plant.
4. **Test Process Monitoring (asbestos/air quality/water quality/etc.)**—Taylor, Ricky
  - a. Silica possible exposure from rock carving at shops parking area.
5. **Sub-committee progress reviews, if any**
  - a. (301 Report tracking database/app Sub-comm: Peter and Taylor discussing—Peter)
    - i. Working, nothing to report
  - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study:—Shon, Kyle, Sina
    - i. Met with John Carmichael, discussed authority and reach of EHS. Taylor will draft a proposal and that will be reviewed by HSC and then administration.
  - c. (Sub-comm re which WISHA statutes apply to each workgroup—Eric) –
    - i. Nothing to report
  - d. (Sub-comm re Campus Smoking Policy: **Update, Smoking Shelter by Shops**—Em, Paul, Eric, Teresa)
    - i. Paul shared that he and Eric met to look at possible sites from a shelter out at the Facilities Shops yard. This could move smokers away from the Shops loading dock. Peter asked where previous funding may have some from for the other shelters. Shon offered to look through old records to see how they were funded and found that moving the shelters to their current locations came out of a capital project. Kyle suggested that if the committee has studied the issue and is recommending more shelters that we put in a work order to make it happen. Peter said the SLUG would have to approve such a proposal. Peter said we would need to have a budget associated with the work order. Em pointed out that we have not thoroughly studied the issue enough to make a recommendation. Em also said that this issue goes far back in campus history. And that anything that seemed to promote smoking on campus might be met with resistance. Erin asked if adding shelters is something the sub-committee decided on. Em replied that this is not an official position but is in discussion. Paul mentioned hat John Carmichael would need to approve of any more shelters and that he might be okay with adding more.

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### 6. COVID-19 Reports by Area –

- a. Updates from Members on vaccinations, current practices, news, issues
  - i. Paul stated he would like to see TESC adopt the position of other state colleges in WA to require vaccination to return to campus. Having everyone vaccinated could allow us to be more open for in-person activities.
  - ii. Erin said the COVID leads group is working on the question of requiring vaccines.

### 7. Program Updates – Report below was written by Taylor Slaughter and presented by Ricky Lee (notes in parenthesis were added by Paul from discussion of the report during meeting)

Because safety is such an important aspect of our work here at Evergreen and affects every single one of us not only in facilities but campus wide, I want to take the time to send out weekly updates on what kind of projects, issues, and happenings that are going on with the EHS office. I would like to use this as a tool to start safety conversations as well as provide a space for feedback, questions, or concerns.

Current issues:

- Silica at grounds – Back in late March we received a complaint routed through the Department of Labor & Industries (filed by a neighbor) regarding possible silica exposure due to remnants left from stone carving work (by an artist) that was taking place behind the grounds breakroom . We are currently working with an industrial hygienist vendor to determine what areas have been contaminated and also a cleanup specialist to abate any silica and other hazardous waste. Currently the breakroom is closed and we ask that staff refrain from entering the space.
- Fall protection on roofs – Back in late January we had Gravitec (fall protection company) come on site to assess the current fall protection systems or lack thereof for the roofs on campus. Gravitec generated a report based on their findings which included recommendation options. William and I reviewed the report and last month a quote was requested for installing and updating systems (guard rails, etc.). In the meantime, if roof access is needed please continue to check with myself and George Phinn before accessing.
- Chemical inventory and safety data sheets – An upcoming project here in the near future is going to be organization of our hazardous communication program including updating department’s chemical inventory lists and ensuring that safety data sheets for each chemical product in our possession are acquired and on hand.
  - Peter mentioned that the sciences used to report out chemical inventory to EH&S and then to McLean annually but have not done so in some time. Ricky Lee thought that this requirement would be coming back. Erin would like to know if the inventory format that the sciences use could be used by McLean. Taylor would be the point person on this. A consistent reporting and labelling format throughout campus would be beneficial.
- Storm water permit – We are currently working on updating our program and processes when it comes to storm water drains and associated permit. On 5/12/21 we have a consultation with a vendor who will be assisting us with this process. In addition to the update to programs and procedures there will be associated training that will be presented to staff.
- Asbestos – Currently there are some damaged floor areas in the CRC and Lab’s that have asbestos containing material. We are currently in the process of getting vendor quotes to abate this. In the meantime if you come across blue/teal tape across the floor do not remove it and let myself or George

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Phinn know if it has become damaged or is lifting up. Also if you see any caution tape and/or keep out sign up, please stay out of this area. If it is imperative that you enter the space please let myself or George Phinn know that access is needed. (Shon shared that they will be using the basement floor of Lab 2 as a trial run for abatement. Peter pointed out that the floor of the Farm House also has asbestos. Shon said the plan for that was to encase it in plywood and re-floor over that.)

### Upcoming trainings:

- Rigging training – Scheduled for Thursday 5/6/21 at 8:00 @ SEM II A1105. This training is a requirement for anyone who participates in rigging operations. (For Facilities and RAD)
- Hearing tests – We are currently working on scheduling the second round of audiograms. We don't have a conformed date as of yet but are looking to hold in on a Friday in the next week or two. If you have not had your hearing test for 2021 please contact myself or Ricky Haney so we can get you on the roster.
- Scaffold training – We are currently working on securing a vendor to provide scaffold user and erector training. If you are interested please let your supervisor know so we can schedule and assess the number of participants.
- Forklift and tractor practical evaluations – If you attended the class portion of forklift and tractor training and have not yet conducted a practical evaluation, please notify your supervisor so that we can start scheduling the hands on portion of the training.

### Other:

- Safety meetings - A friendly reminder that safety meetings are mandatory for staff. Please attend scheduled meetings and attend on time. This is your chance to have face to face interaction and discuss safety. (Every group over 11 members needs to have regular safety meetings. Beth Mason suggested that Facilities could loop in other groups to make more folks aware of any safety issues on campus each week. Peter asked if some HSC members would be interested in working on coordinating this.)

### **8. Recommended Trainings – Ricky Lee**

- a. Rigging, then scaffolding. Still sending folks for fit testing for respirators. Also looking at Hepatitis B vaccinations rule changes as it relates to COVID vaccination timing. Adding other trainings such as Radio, Mobile lift, Scissor lift, etc.

### **9. Further Discussion of Campus Safety Budget – Kyle, Taylor**

- a. In discussion phase. Beth suggested that rather than individual siloed groups paying for their own training that we try to consolidate trainings to save on expense.
- b. Beth asked for a full list of members and confirming their interest in serving on the committee and to expand membership to get representation from more groups on campus. Beth suggested that there be an open invitation for folks on campus to bring their safety concerns to this committee in an open forum format. Peter suggested that we could also reach out to and include Faculty, Students, and Student employees on campus. Erin shared that GSU members would be interested in subjects like emergency preparedness.
- c. Report on EHS's current budget by Taylor—Taylor
  - i. No report

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### **10. Nominations and Vote on New Co-Chair effective June 3, 2021 —All**

- a. Beth Nominated Ricky Lee Haney. Shon Nominated Paul but he declined. Peter asked for the vote on Ricky Lee as Co-Chair. All voting members voted Yes, No members voted no. Ricky Lee abstained. Motion carries. Ricky Lee is the new Co-Chair Effecting June 3<sup>rd</sup>, 2021

### **11. Visitor agenda items --Peter**

- a. Beth Mason, Union rep, appointed herself to the committee (as per bylaws).

### **12. New Business**

- a. None

### **13. Call for Agenda Items for next meeting –**

- a. Ricky Lee asked that we revisit recommendations from Terracon (Argus-Pacific) from before COVID for next month.

In Attendance: Peter Robinson (chair). Paul Paroff (notes), Shon Forsyth, Ricky Lee Haney, Beth Mason, Erin Brewster, Kyle Flynn, Jason Mock, Teresa Bravenec, and Em Jones.