

# The Evergreen State College

## Health and Safety Committee: Minutes, April 7, 2021

1. **Welcome to visitors**—Peter
  - a. No visitors.
2. **Approval of March's meeting minutes**—Peter
  - a. Jason moves to accept minutes, Michelle seconds the motion. All were in favor, none were opposed. Minutes are approved.
3. **Accident investigation reports: Review 301 Reports**—Taylor
  - a. One incident, a cabinet fell on an employee's head. Now on light duty.
4. **Test Process Monitoring (asbestos/air quality/water quality/etc.)**—Taylor, Ricky
  - a. Asbestos everywhere especially in Labs especially tile mastic and Neon lab. Remediation has been done when floors have been remodeled. Yet to be remodeled and remediated are the basement of Lab 2 and the third floor of Lab 1.
5. **Sub-committee progress reviews, if any**
  - a. (301 Report tracking database/app Sub-comm: Peter and Taylor discussing—Peter)
    - i. Work is in progress, nothing to report.
  - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study:—Shon, Kyle, Sina
    - i. Kyle reports group is preparing to meet with Holly Joseph or Patty to better understand where the safety initiatives fit into the overall budget. Would like to eventually meet with John Carmichael. The subcommittee is looking at how other colleges manage this. Will share how Eastern WA structures their system. Evergreen's approach has been to be reactive, spending money where needs arise, rather than budgeting for safety related expenses.
    - ii. Peter pointed out that we are conflating Budget and EHS Operations reporting structure. Kyle responded that understanding the budget around safety will help in the understanding of a structure for EHS. Peter pointed out that we may want a separate subcommittee to look at the safety budget. Shon reiterated that understanding the budget helps understanding of the power structure related to EHS.
  - c. (Sub-comm re which WISHA statutes apply to each workgroup—Eric)
    - i. Will report at next meeting
  - d. (Sub-comm re Campus Smoking Policy: **Smoking Shelter by Shops?**—Em, Paul, Eric, Teresa)
    - i. Eric plans to meet with Shon to discuss the desire to get a smoking shelter out by the facilities shops area. No other progress to report.

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### 6. COVID-19 Reports by Area –

- a. Updates from Members on current practices, news, issues
  - i. none

### 7. Program Updates – Taylor

- a. Tractor and forklift training sessions were held mostly for Shops and CUPs, if anyone else needs training on these let Taylor know. Working on respirator training with Ricky Lee. They need to figure out the medical portion and fit testing. Let Taylor know if anyone interested in this. Planning rigging and scaffolding safety training as well. Audiograms are coming up, Ricky Lee will be scheduling. L&I received a silica complaint about stone work behind shops from activity last summer. Shon asked if there is any cleanup required. Since it's outdoors not likely but will investigate. Peter has about 4 folks in need of tractor safety training.

### 8. Recommended Trainings – Ricky Lee

- a. Looking at updates to regulations to make sure trainings are up to date. Let Ricky Lee know if there are any trainings desired. Peter asked if he could share documents provided to him with the rest of the committee. Taylor says that's okay but still preliminary.

### 9. Further Discussion of Campus Safety Budget – Kyle, Taylor

- a. Discussed in 5b above
- b. Report on EHS's current budget by Taylor—Taylor
  - i. Expenses are charged to departments as issues arise. Shon pointed out that departments were to cover any COVID related expenses out of their budget. Erin pointed out that part of her work is funded by the CARES act. By putting COVID expenses on department budgets it puts departments in the position of having to possibly choose between safety and program expenditures.

### 10. Vote on proposed modifications to By-Laws —Peter, Sina

- a. Peter said the proposed changes regarding voting and non-voting members has been removed from the draft and the latest proposal retains the original language. Kyle feels like there are too many people on the committee based on the bylaws. Peter pointed that newer members were voted onto the committee by voting members in order to expand representation across campus. Kyle pointed out that union leadership is supposed to select committee members according to the current bylaws and not self-select members. Taylor points out that the WAC indicates that as long as the committee is majority employee and minority management then it is in compliance. The WAC does not stipulate a maximum of ten members. Ricky Lee refers us back to article 20 of the CBA which states that the chief steward would designate the bargaining representative that would then designate who was to represent the employee side in the original bylaws. Peter asks if anyone now recommends we reduce the membership on the committee to bring us in line with the existing bylaws. No one spoke to support this issue. Kyle brings up term limits are not being followed. Sina points out that we have to choose between culling the committee membership or adjusting the bylaws as proposed to accommodate the current membership. Rickey Lee stated

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that any change to the number of members on the committee and/or adding members should be cleared through union leadership. Rickey Lee agrees that we either need to cull membership to come into line with the current bylaws or amend the bylaws to accommodate the newer members who took us over the existing limits. Kyle asserted that the union needs to appoint members to the committee to represent the employee side of membership and that existing members not elect new members. Further discussion ensued.

- b. Paul moved that we cut off discussion and adopt the amended bylaws as proposed. Jason seconds the motion. All but one member voted to adopt the bylaws as submitted. The motion carries. The new bylaws are adopted.

### **11. Summarize Chair Nominations and Vote on New Chair effective June 3, 2021 —All**

- a. Peter shared that he received one nomination for chair and that is Sina Hill. Peter asked if there were further nominations. There were no further nominations. Peter called for a vote on Sina as the incoming Chair as of the June meeting. All but one member votes yes to elect Sina as the next Chair. One member abstained from voting. Sina was elected as Chair as of June meeting.
- b. Peter asked that committee members nominate a Co-Chair for the May meeting so that we can vote at the May meeting and have that person in place for the June meeting. Peter suggests communicating with whoever you would like to nominate before the meeting.

### **12. Visitor agenda items --Peter**

- a. No visitors

### **13. New Business**

- a. No new business

### **14. Call for Agenda Items for next meeting –**

- a. No new agenda items requested.

In Attendance: Peter Robinson (Chair), Sina Hill (Co-Chair), Kyle Flynn, Taylor Slaughter, Jason Mock, Teresa Bravenec, Ricky Lee Haney, Eric Lakewold, Michelle Pope, Erin Brewster, Shon Forsyth, Em Jones, Paul Paroff (notes)