

The Evergreen State College

Health and Safety Committee: Minutes, March 3, 2021

OPEN SESSION:

1. Welcome to visitors—Peter

- a. No visitors present.

2. Approval of February's meeting minutes—Peter

- a. Kyle moves to approve minutes as written, Jason seconds the motion. All approve, none are opposed. The February minutes are accepted.

3. Accident investigation reports: Review 301 Reports—Taylor

- a. No report

4. Test Process Monitoring (asbestos/air quality/water quality/etc.)—Taylor, Ricky

- a. Ricky Lee reports some test process monitoring, Lab 2 first floor and basement custodial closet, Cristal in tile mastic, situation is being addressed. Finishing up the paperwork.

5. Sub-committee progress reviews, if any

- a. 301 Report tracking database/app Sub-comm: Peter and Taylor discussing—Peter
 - i. Nothing new to report.
- b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study:—Shon, Kyle, Sina
 - i. Discussion of EHS budgets with Taylor, should have more info at next meeting after they talk with William Ward. Will save more time (15 min) for next meeting for report out.
- c. Sub-comm re which WISHA statutes apply to each workgroup—Eric
 - i. We started the process with help from Taylor. Will start with determining Grounds PPE needs as far as dress and clothing etc. Thought I would have camera today. More to come. Working on getting L and I info. Would like extra time on this subject for next meeting.
- d. Sub-comm re Campus Smoking Policy: **On Hold**—Em, Paul, Eric, Teresa
 - i. Eric would like to propose a smoking shelter out by shops. Nothing new to report.

6. COVID-19 Reports by Area –

- a. Updates from Members on current practices, news, issues
 - i. Erin reports possibly updating health monitoring processes and monitoring heading into Spring and Summer. Community transmission rates are stabilized and relatively low in our state but new variants might threaten that. Governor just reaffirmed that 14 day quarantine from out of state travel will stay in place for now.
 - ii. Dawn reports that police services was offered vaccination as part of the county program.

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- iii. Erin reports that child care center staff has been offered the vaccine as well.
- iv. Scott reports that the college doesn't have control over eligibility for vaccination and that it's up to the individual's eligibility.
- v. Em was able to get vaccinated because Sea-Mar had openings for adults so that they could use up Pfizer vaccines.

7. Program Updates – Taylor

- a. Ricky Lee reports that hearing tests are being scheduled and plan to expand coverage in April (5th and 12th). Info will be sent to team leaders to sign folks up. Can accommodate up to 160 people total folks on those dates.
- b. Fork lift and tractor training coming up soon.

8. Discussion of Campus Safety Budget - Kyle

- a. We don't really budget for safety. We spend money where we need to. For example there is no budget for hearing tests. When safety expenditures happen regular operations budgets are expected to cover it. Bottom line is we don't specifically plan and then budget for safety related expenses. When Taylor needs something it is sent up the chain of management and they figure out where to expense needs. Taylor is working with William to figure out budget needs more in advance. Shon walked us through a yearly safety expenditure spreadsheet of safety related expenses that he and Ricky Lee are developing based on what was spent last year. Shon would like help from other departments to help understand campus-wide safety expenditures to help fill in the complete picture.

9. Discussion of WAC 296-800-130.20, -130.25, and CBA Article 20, and the requirement the HSC (SHC) work on identifying area trainings required - Peter/Sina

- a. These documents provide the guidelines for Health and Safety Committee duties and responsibilities.
- b. Section 20.7 of the CBA states that:
 - i. "The Employer, through the Safety and Health Committee, will identify training needs and available resources to address safety issues. Safety and health training programs will emphasis (*sic*) safe workplace practices and injury prevention. Training will be made available to employees and attendance will be considered time worked."
- c. Ricky Lee will look at sharing safety training requirements matrix that he has been updating based on new WAC and OSHA updates.

10. Visitor agenda items –

- a. Scott shared that the COVID vaccine should not cost you anything. There may be a charge for administrative fees. We need a COVID auditing process. The model we have been using is having a COVID supervisor for every work area and classroom on campus. This will be a limitation going forward. Scott is looking for volunteers to figure this out.

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CLOSED SESSION:

1. Vote on proposed modifications to By-Laws –

- a. Peter reviewed some input on edits from committee members suggesting that EH&S staff should not be voting members of the H&SC and will implement suggested edits. This may disempower members of the union. Peter will research potential conflict. The main point of the proposed modification to the by-laws was to align them with the expanded membership we have adopted to include representation from more areas of campus. We can then vote on the by-law changes next meeting.
- b. Peter moves to amend the bylaws as presented except retain original line regarding non-voting member and the associated line regarding voting members. This motion was discussed but not agreed on. Peter and Sina will amend the proposed bylaw modifications to address the issues discussed.

2. Nominations for Chair (Vote in April) -

- a. Sina was nominated via email. Peter asks that other nominations be sent in by email

Present: Peter Robinson (chair) Sina Hill (co-chair), Paul Paroff (notes), Kyle Flynn, Shon Forsyth, Jason Mock, Ricky Lee Haney, Eric Lakewold, Michelle Pope, Teresa Bravenec, Erin Brewster, Dawn Leopardo, Scott Morgan, Em Jones, Taylor Slaughter.