

The Evergreen State College

Health and Safety Committee: Minutes, February 10, 2021

OPEN SESSION:

1. Welcome to visitors—Peter
 - a. No visitors
2. Approval of January's meeting minutes—Peter
 - a. Peter asked for a motion to accept the minutes. Kyle moved to accept the minutes, Shon seconded the motion. All were in favor, none were opposed. The minutes are accepted as drafted.
3. Accident investigation reports: Review 301 Reports—Taylor
 - a. Since the start of 2021 there was one slip, trip, fall and that was at their home. Taylor asked to report any cases of COVID and to report any injuries to them. If you are working from home and an injury or COVID related illness occurs during scheduled work time then it is reportable.
4. Sub-committee progress reviews, if any
 - a. (301 Report tracking database/app Sub-comm: **On Hold**—(Peter)
 - i. Nothing new to report. Peter would like to meet with Taylor to discuss.
 - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study: —(Shon, Kyle, Sina)
 - i. Shon: Great meeting with Patty Barnes. Discussion of tracking safety related expenditures. William Ward will meet with them soon to update them. Kyle pointed out there is not a specific safety budget but the college spends what it needs to address issues.
 - c. Sub-comm re which WISHA statutes apply to each workgroup: **On Hold**—(Eric)
 - i. Eric will cover next meeting
 - d. Test Process Monitoring Sub-comm (asbestos/air quality/water quality/etc.)—Taylor
 - i. Taylor asked what specific areas we would like to hear reports about. Peter will let them know what is expected.
 - e. Sub-comm re Campus Smoking Policy: **On Hold**—(Em, Paul)
 - i. Paul said there was nothing to report.
5. Get updated sub-comm list
 - a. Sina asked for an update on who is on which Sub committees
 - i. 301 report tracking: Peter and Taylor
 - ii. Moving EHS reporting: Shon, Kyle, Sina (was also Jacob, he is leaving TESC) Taylor would like to be a guest on this committee.

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- iii. WISHA: Eric (we need more people on this committee) Taylor is willing to help as a resource.
- iv. Test process monitoring: Taylor, This is more of a monthly reporting out function instead of a subcommittee and should be moved to a different area in the agenda.
- v. Smoking: Em, Paul, Eric, Teresa. (Kyle could be a resource)

6. COVID-19 Reports by Area—

- a. Updates from Members on current practices, news, issues
 - i. No new issues.
- b. Scott reporting on Campus status
 - i. Some home cases but no campus cases to report
 - ii. Need to move away from COVID Supervisor model, going to a central office model to inform, educate, and track in the normal chain of command.
 - iii. Need some dedicated staff who will track and enforce this and other Health and Safety compliance.
 - iv. Anticipate Fall reopening to have some occupancy limits and not all the way back to pre-pandemic occupancy limits.
 - v. Level of vaccination and efficacy will be a factor as we move toward reopening.
 - vi. These are all changes anticipated for Fall. Spring will keep the same structure we have been working with.

7. Program Updates—Taylor

- a. Gravi-Tech came out to assess fall protection on campus. Also assessing confined spaces.

8. Evacuation Plans—Erin

- a. Erin would like each department to share whatever evacuation plans they may have so that we can compile all plans. The goal is to improve plans, implement evacuation drills, and to have a plan for each area on campus. Officer Dawn is also working on critical incident planning.

9. Visitor agenda items—

- a. No Visitors.

CLOSED SESSION:

10. Vote on proposed modifications to By-Laws— Peter, Sina

- a. Peter is asking if we are in a position to vote on accepting the changes. Since there have been a few discussions over the last couple of meeting it was asked that the latest version be circulated to the committee and we would vote at the next meeting on acceptance. Peter and Sina will send out a most recent draft.

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11. Discussion of shift in HSC Chair effective at June's HSC Meeting— Peter

- a. Peter would like to get us moving toward having a new chairperson in place for June. Nominations due by next meeting and then vote in April. Then vote on a co-chair for May.

12. New Business

- a. Call for Agenda Items for next meeting?
 - i. Who should be a voting member and non-voting members (Peter)
 - ii. Need for a College safety budget.
 - iii. Kyle would like us to explore how the college manages or allocates budget for safety.
 1. Ricky Lee is working in hearing tests and is not sure how that is budgeted or billed out to each department. So this could be an interesting piece of information regarding budgeting for safety related issues.
 2. Facilities pays for the first aid training that everyone is invited to attend.
 - iv. More time for EHS Operations
- b. Air in Lab 1 basement? We found an air circulation problem in a couple of rooms including bathrooms. This problem should be addressed shortly. We should lock the basement bathrooms until the issues are resolved.
- c. Officer Dawn will be at next meeting but will be taking some personal time off until about late summer and can have someone else form police services stand in until then.

Present: Peter Robinson (chair) Sina Hill (co-chair) Paul Paroff (notes), Kyle Flynn, Teresa Bravenec, Eric Lakewold, Shon Forsyth, Erin Brewster, Taylor Slaughter, Ricky Lee Haney, Scott Morgan, Michelle Pope, Jason Mock, Dawn Leopardo.