

The Evergreen State College

Health and Safety Committee: Minutes, January 6, 2021

OPEN SESSION:

1. Welcome to visitors—Peter
 - a. No visitors
2. Approval of November's meeting minutes—Peter
 - a. Motion to approve by Shon, Seconded by Jason. All approved, no one voted against. Motion carried, November minutes approved.
3. Accident investigation reports: Review 301 Reports—Taylor
 - a. No 301s reported since the last meeting.
4. Sub-committee progress reviews, if any
 - a. (301 Report tracking database/app Sub-comm: —Peter)
 - i. On Hold
 - b. (Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study: —Shon, Kyle)
 - i. Ongoing discussion. Patty Barnes will attend next meeting of this group to discuss budgets. Shon shared a draft org chart. Taylor would lead working with Ricky Lee and Jacob all under John Carmichael. They would also like to add a chemical safety specialist. Shon's group also discussion how this committee fits into the structure. The state specifies that we need to have this committee. If this committee reports issues to the campus health and safety group then we would bring those issues to the attention of L&I. (WAC 296-800-130). This committee is an independent group representing the interests of the Faculty and Staff. Peter invited Taylor to employ their L&I experience to help guide this committee in its efforts to make the campus a safer place. Shon pointed out that any employee can report issues to L&I. If the school fails to address issues in a timely manner then this committee can take those issue to L&I. Peter suggests that this committee, as a function, let employees know that this committee is available to report Health and Safety issues to in addition to supervisors and L&I. Taylor would like to be informed of all safety concerns. Taylor has been attending regular safety meetings with Shops, Motor Pool, and Grounds departments. Peter asked if safety concerns should go through this committee or Taylor as the Health and Safety resource. Taylor would like to have supervisors come to them for any issues and that employees should be able to come forward if they feel that issues have not been addressed to their satisfaction. This committee would be a check and balance to ensure that safety issues are addressed in a timely manner and to the satisfaction of the employee. Peter would like to formalize the committee having an active role in promoting and improving safety on campus. Scott pointed out that weekly Health and Safety meetings are a current requirement under COVID operations and he hopes this will continue. Taylor would like to have a department safety liaison at each area that they could go to with issues. Taylor is asking for a contact list on the committee

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to indicate which areas folks represent. Sina will send out what they have. This should also be on our web page.

- c. (Sub-comm re which WISHA statutes apply to each workgroup: **On Hold**—Eric)
 - i. Eric is working on Chainsaw PPE. Taylor has experience with WISHA statutes and PPE and offered help with guidelines. Peter said it would be good to know which statutes might apply to each area on campus. Original intent was to have a list of what requirements apply to each area of work on campus to ensure compliance. Taylor could audit any group for compliance. Peter asked that we go ahead and start setting that up. Taylor asked for the list of committee members and their respective areas and will reach out and start making appointments for audits.
- d. Test Process Monitoring Sub-comm (asbestos/air quality/water quality/etc.)—Taylor
 - i. There was one pipe insulation issue that had come back negative. There have been no new issues reported. Peter mentioned that there may be some asbestos surveying that will need to be done as the floor in the farm house gets replaced. Other projects may pop up as we near the end of the current budget cycle.
- e. (Sub-comm re Campus Smoking Policy: **On Hold**—Em, Paul)
 - i. Still on hold. There is more discussion scheduled for later in the week.

5. COVID-19 Reports by Area—

- a. Updates from Members on current practices, news, issues
 - i. Kyle: Asking what the campus policy for employees working on campus. Scott is working on revising the policy. He suggests taking the training and checking in with your supervisor.
 - ii. Michelle: All arts COVID plans have been submitted for approval, max is 4 students per studio. Asks if Scott is the person to check if a faculty member has fill in their HVF. Scott said to check their badge on smart phone. What to do with check-in sheets? These are for follow up in the event of COVID exposure. Should have name, date, time, and contact info.
 - iii. Scott: COVID news; updated safety training courses. Basic course has changes quite a bit. If you have taken the course in the Fall you do not need to retake it unless you want to. Working to add (enroll) all students. They will need to take the course to return to campus. A study space is being opened in the CAB for students. Students will schedule time on line and will be let in on an individual basis. The doors will remain locked outside of meal times. EF is coming back to campus. A few will live on campus and a few in the community. They will have a 14 day quarantine after arriving in the country. They will begin instruction end of January. 15 students are expected. They will use a couple of designated classrooms (their usual spaces). Tammy in Facilities is aware of the details as they develop and will be able to direct custodial services. We are close to an agreement with the Olympia School District to allow them to start using the pool in February for their swim teams. This is a standing contract. The use will be isolated from others on campus.

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Athletics is working on a plan to bring basketball and volley ball practice into the CRC soon.

- iv. Vaccines: Scott says they won't be a solution in and of themselves. We need to stay vigilant and masked up. Student Wellness has applied to be a vaccination site. Dawn is asking if the vaccine will be required. That is being discussed in general in higher ed across the country. As a point of reference; our (TESC) policy on Measles is that if you are not vaccinated that you promise to not come to campus if there is any sort of outbreak. Scott would not expect a 100% requirement at this point. Thurston County might start a second COVID testing day in addition to the Friday sessions in our parking lot. There has been testing at the Tacoma Campus as well. Dawn shared that they did the drive through test on campus and it was not crowded but also not a very fast process.

6. Program Updates—Taylor

No updates.

7. Fire Safety—Jake

- a. Jake described our current status with Fire Protection. Fire alarm and sprinkler systems are being inspected.

8. Report on Update of HSC Documents—Sina

- a. Reviewed new site (link was shared in an email with committee members). Still need to work out some issues with IT on the site before its ready to go.

9. Visitor agenda items—

No Visitors

10. Discussion of proposed modifications to By-Laws—Peter, Sina

- a. Propose to bump this to the next meeting. Proposed changes will be discussed further and voted on when everyone has had a chance to review them.

11. New Business (4:27-4:30)

- a. Call for Agenda Items for next meeting? (3 min)
 - i. Peter will ask John Carmichael to appoint Erin as an employer member of the committee. Taylor will continue to be an advisor to the committee.
 - ii. Dawn shared that the College is not open but there have been a number of thefts and vandalisms so be aware and to be careful. Most car thefts have been around F lot and some maintenance carts have had thefts. Dawn reminded us that it's good to keep valuables out of sight or covered in vehicles.

Present: Peter Robinson (chair), Sina Hill, co-chair), Paul Paroff (notes), Jacob Usher, Shon Forsyth, Michelle Pope, Officer Dawn Leopardo, Scott Morgan, Jason Mock, Taylor Slaughter, Teresa Bravenec, Eric Lakewold, Em Jones, Kyle Flynn.