



August 20, 2014

**TO:** Wendy Endress, Vice President for Student Affairs  
Lee Hoemann, Vice President for Advancement  
John Hurley, Vice President for Finance and Administration  
Michael Zimmerman, Vice President for Academic Affairs and Provost

**FROM:** John McLain for the Health and Safety Committee

**SUBJECT: Revised Submission: Completion of the Vice Presidents' Charge for a Process to Study Issues Related to Evergreen Becoming a Smoke Free Campus**

The Health and Safety Committee has completed its November 2012 charge to “develop a campus-wide process by which the college can evaluate the opportunities, ramifications, unintended consequences and associated costs related to becoming a non-smoking campus.” **This revised submission includes additional information below about an April 2013 document submitted as part of the committee’s report. No other changes have been made to the report. Please consider this revised submission a replacement for our initial submission of June 4, 2014.**

The original charge included several guiding questions and a recommended process for its satisfactory completion. In order to complete this charge, the committee studied other campuses that have gone smoke free; conducted a survey of Evergreen faculty, staff and students; and held a town hall meeting about the college’s current smoking policy.

Our work is encompassed in the following attached documents:

1. Documents developed and collected by the Health and Safety Committee to address the specific questions in the charge, submitted in April 2013 to John Hurley:
  - A. Outlined answers to the questions.
  - B. Bibliography.
  - C. University of California system rationale for a smoke-free policy.
  - D. Maps comparing Evergreen to select UC campuses.
  - E. Social justice considerations about the impact of tobacco.

**In addition to the information noted above, this April 2013 document also included recommendations from the committee at that time. We provide the document because it addresses the vice presidents’ questions and it is in the public record. However, because the vice presidents’ charge did not request recommendations and the recommendations were made before the committee received campus input as part of the requested process, the committee is not putting forward any recommendations for changes to college policy as part of this final report. For clarity, the document is now dated.**

2. Survey findings, including:
  - A. Smoking survey and response data administered June 2013
  - B. Summary of the survey findings.
3. Town Hall findings:
  - A. Transcript of Town Hall meeting held March 3, 2014.
  - B. Summary of Town Hall comments.

We trust these findings will provide the information you need in your deliberations about the future of Evergreen’s smoking policy.

Our recommendation for publicizing these findings consists of posting the documents on the college’s web site and sending a link to the site in a college-wide email announcing the completion of our work on the charge. We await your concurrence or alternate instructions before taking action with that final step.