



T E S C
Vice Presidents
[November 2012]
Memorandum

To: Health & Safety Committee

From: Art Costantino, Vice President for Student Affairs
Lee Hoemann, Vice President for Advancement
John Hurley, Vice President of Finance and Administration
Michael Zimmerman, Academic Vice President and Provost

Subject: Developing a Process to Study Issues Related to Evergreen Becoming a Smoke Free Campus

We, the Vice Presidents, charge the Health & Safety Committee to develop a campus-wide process by which the college can evaluate the opportunities, ramifications, unintended consequences and associated costs related to becoming a non-smoking campus. The following questions do not reflect a comprehensive list of issues to be studied, but rather a guide for the sorts of questions the institution needs answers to in order to make a decision about going completely smoke free:

- What are appropriate definitions for smoke-free and non-smoking campuses?
- Are there smoke-free campuses with similar situational conditions to the Olympia campus, particularly considering the size of the campus and its location away from urban areas?
- What sorts of difficulties, expected or unexpected, have campuses experienced which have gone completely smoke free?
- What sort of positive outcomes, expected or unexpected, have these campuses benefitted from? Do these campuses have current estimates of how much will be saved in the long run for having gone smoke free?
- Have other campuses which have gone smoke free included residence halls in the smoking ban? Should residence halls be on the agenda for a potential smoking ban at Evergreen? Should any buildings or other areas on campus be excluded from a potential smoking ban if one were implemented?
- What sorts of investments have these campuses made in order to facilitate the change to being smoke free (i.e. providing smoking cessation programs for employees, etc.)?
- Have these campuses encountered determined resistance to becoming smoke free, and how have they been successful in dealing with it?
- What exceptions to the policy would be granted – for instance, during theatrical performances or cultural events?

A satisfactory process for this purpose will include:

- Extensive consultation with campus constituencies
- The identification of the specific information gathering tasks that will need to be completed.
- The identification of individuals who will complete the work involved in completing the above tasks.

- A timeline in which the work will be accomplished.
- A plan for reporting the findings to the Vice Presidents and the campus at large.

Thank you for your willingness to do this important work for the college.