

The Evergreen State College

Health and Safety Committee: Minutes 7/1/2020

Requisite Agenda Items (3:00-3:30):

1. Welcome to visitors—Peter (1 min)
 - a. Welcome to Kyle Flynn, Newly appointed voting member of the committee.
2. Approval of June's meeting minutes—Peter (2 min)
 - a. Sina moved to accept the June meeting minutes, Shon seconded, Kyle abstained, none were against, all others were in favor, meeting minutes approved.
3. Accident investigation reports: Review 301 Reports—Ricky Lee (10 min) [3:03-3:13]
 - a. Ricky Lee: Nothing new, nothing reported.
4. Sub-committee progress reviews, if any (1 mins each) [3:13-3:18]
 - a. 301 Report tracking database/app Sub-comm—Peter
 - i. Nothing to report, on stasis
 - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study—Shon
 - i. On hold until new EHS supervisor hired. Kyle asked to join this sub comm.
 - c. Sub-comm re which WISHA statutes apply to each workgroup—Eric (on hold)
 - i. Ricky Lee: updated training documentation sent to Peter and Sina.
 - d. Test Process Monitoring Sub-comm (asbestos/air quality/water quality/etc)—Ricky Lee
 - i. No asbestos testing, Wes W has been actively testing for stagnant water during our COVID campus shutdown. Scott on stagnant water: regular test of water in cisterns for Legionaries Disease and tested negative. Wes is flushing water to keep things moving. Group would like to continue to keep track of water quality regulations and testing on Campus. What are we required to do? What have we been doing? What are our concerns of things to look into? Ricky Lee has some experience in this area and will report out at next meeting.
 - e. Sub-comm re Campus Smoking Policy—Em
 - i. Paul reports that there is nothing new to report except that smoking on campus has been reduced by 99% during the COVID shutdown of campus.

Working Agenda Items (3:18-4:15)

5. COVID-19 Reports by Area (20 min)
 - a. Sina: Working on student safety plans for lab use.
 - b. Peter thanks Scott for the work of his team

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- c. Michelle; one hybrid class happening second summer session in ceramics. Working on plans for fall quarter, removing chairs and tables, suspending shower curtains as a physical barrier.
 - d. Scott: Mandatory of faculty are asked to stay remote, only in person will be labs and arts/shops work.
 - e. Dawn: Work happening on campus, contractors leaving doors open, propping door open. There is someone who wants to get into any building and break things, busses are running again so the risk increases. Bridge door, second floor entrance to arts annex not locking. New locksmith hired. Michelle will remind folks.
 - f. Plans for return of students (Second Summer Session, Fall)? Michelle shared that 39 students on UW's Greek row tested positive for COVID-19. Scott shared that that is off campus housing so not directly under control of the college and he anticipates we will have similar issues in the Fall as students return to the area.
 - g. Shon: Installing Plexiglas sneeze shield around campus but supply ran out until September. Michelle will check shop and gallery storage for sheets and offer to Shon.
- 6. Current EH&S Leadership**—Update on hiring of EH&S Safety Manager—Peter (5 mins)
- a. In process, moving toward interviews, don't know end date.
- 7. Program Updates?**—Ricky Lee (10 min)
- a. Respirator fit testing happened, working on in-house testing soon.
 - b. Blood borne pathogens testing in the works.
 - c. Fall protection, major change in the WAC to 296.880 more stringent than OSHA rules, implementation delayed until October.
 - d. Ladders, campus wide inspection done, would like to have each work group have a certified ladder inspector. Lifts are out of inspection.
 - e. Scott working on 25 different (on-line) safety training program, he is organizing a matrix of which groups need what trainings. Sina offered to help with any lab safety training needs.
 - f. There will be 4 levels of expertise and training:
 - i. Awareness training (on-line), then
 - ii. Authorized person (can do the work), then
 - iii. Competent (Oversees or teaches authorized persons) above that, then
 - iv. Qualified above that (program administrator).
 - g. Michelle asks about students using ladders. Ricky Lee replied that these requirements apply to employees, does not apply to students. Cost is \$100/person to get to Competent. And trained staff should be available when students use ladders.
- 8. Confirm list of all people representing "Campus Areas of Interest", to whom we will send minutes and H&SC summaries**—Peter (15 min)
- a. Discuss purpose of this list (idea was proposed at last meeting)
 - b. Confirm areas represented by current members of H&SC
 - c. Current proposed list for Areas of Interest Members includes: COM (Karen), CRC, SEM2, CUP, Food Services, Student Housing, (Kyle is in Tacoma), Childcare Center, COVID, Faculty on field

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trips, Organic Farm, many areas in Library building (Media Loan, Photo Land, Computer Center),
Other?

9. Proposal to Invite Each Member-of-Interest to at least one H&SC Meeting yearly, to report safety concerns in their area—Peter (7 min)

- a. Peter and Sina will develop a schedule and invite areas from 8.c. above to visit at a rate of one per monthly meeting.

10. Sending regular out-reach and updates to campus

- a. Inviting campus members to our meetings to share safety concerns in their areas
- b. Keeping campus members updated on H&SC work
 - i. Paul and Sina could work on this. Ricky Lee offered to assist, Quarterly might be good. Should be relevant, not perfunctory. Decide on what quarterly dates.

11. New Business (4:15-4:30)

- a. Call for Agenda Items for next meeting? (3 min)
 - i. None new
- b. Visitor agenda items (5 mins)
 - i. No visitors
- c. Nascent (unplanned) agenda items (time permitting) (9 mins)
 - i. None

In attendance: Kyle Flynn, Officer Dawn Gedenberg, Shon Forsyth, Sina Hill, Michelle Pope, Scott Morgan, Peter Robinson, Ricky Lee Haney, Paul Paroff (notes), Eric Lakewold.