

# The Evergreen State College

## Health and Safety Committee: Minutes 4/1/2020

### Requisite Agenda Items, Note: this meeting held via Zoom.

1. Welcome to visitors—Peter
  - a. No Visitors
2. Approval of March's meeting minutes—Peter
  - a. March meeting minutes accepted unanimously.
3. Accident investigation reports: Review 301 Reports—Ricky Lee
  - a. Dishwasher repair work in child care center resulted in dishwasher detergent getting on mouth and tongue of repair worker.
  - b. Mail room staff injury from handling packages.
  - c. Epoxy floor coating in Central Receiving being applied by subcontractors with no safety measures in place, fumes circulating to upper floors for three consecutive days (March 25-27). This is the third set of subcontractors that the contractor has gone through. The work was being done near a building air intake with no measures to address fumes. The smell was reported to be overwhelming causing respiratory distress, headache, and stomach ache. The Building was evacuated and the work paused. The project will resume with safety measures in place and will be monitored more closely. Project managers should be monitoring this sort of activity. Officer Dawn was a witness to the fumes. Dawn wore an N95 mask which was ineffective. Peter pointed out N95 is only for particulates and that campus security should be provided proper protection to work in such environments. Peter offered to communicate with Management clarify this situation. Officer Dawn also intercepted an IT worker coming into the Library building that night to do off hours work who was not aware that he building had been closed for safety reasons so better communication to staff effected by such closures would be helpful.
4. Sub-committee progress reviews, if any (1 mins each) [3:13-3:20]
  - a. 301 Report tracking database/app Sub-comm—Peter
    - i. On hold
  - b. Sub-comm re Moving EHS Operations Reporting Line, Feasibility Study—Shon
    - i. On hold
  - c. Sub-comm re which WISHA statutes apply to each workgroup—Eric (on hold)
    - i. Ricky Lee working on this. There is a lot of information that needs to be gone through and he will keep the HSC updated as he is able to make progress on this.

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- d. Test Process Monitoring Sub-comm (asbestos/air quality/water quality/etc)—Ricky Lee
  - i. Some samples from the service tunnels came back positive for asbestos. These samples may have fallen from the tunnel lining. The plan was to keep workers out of the tunnels except for specific work but it appears that workers have been using the tunnels. Management is working on an asbestos monitoring program.
- e. Sub-comm re representing HSC/Union/Campus at mtgs with L&I, DOSH, etc—?
  - i. Nothing to report
- f. Sub-comm re Campus Smoking Policy—Em
  - i. Awaiting a response from John Carmichael on the possibility of approving the addition of more smoking shelters. A rough estimate is \$20,000 per shelter. Some lower cost alternatives might be possible for something temporary. There has been a long standing debate here that if faculty were to accommodate smokers by allotting longer breaks then smokers would have time to get to shelters. A goal of this committee is to respond to the reality of smokers ignoring the policy of smoking only at the shelters and to expand the number of shelters because people are tending to create their own smoking areas leaving behind many cigarette butts creating more work for grounds and custodial staff.

### Working Agenda Items (3:20-4:10)

#### 5. COVID-19 Discussion

##### a. Campus Closure?

- i. Some buildings are locked but the ones that are not like the CAB may invite homeless folks who can undo sanitation work.
- ii. There are doors that do not latch on some buildings and may cause security issues when buildings are assumed to be locked.
- iii. Fine arts students were receiving kits for remote work but no work will occur in any studios.
- iv. Some science students are allowed to work in labs who are doing research work directly with faculty. No other students or student aides will be allowed in science buildings. Peter will let the campus police DL know names of students permitted to work in the labs buildings doing faculty research.
- v. Staff email managers when they will be on campus.

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- vi. Several doors throughout campus do not reliably close by themselves. This leaves buildings unlocked and is a safety concern.
- b. Disinfection of spaces?**
  - i. Facilities is working on a plan.
- c. Staff Sick Leave / Staff working remotely**
  - i. Most staff is working remotely, some jobs can only be performed on campus.
- d. Student aides working?**
  - i. Student Aides are working in housing areas, none are working on campus in science or arts. Some are working remotely.
- e. Whom to contact for information?**
- f. Other?**
- 6. Current EH&S Leadership?—Peter (5 mins)**
  - a. Scott Morgan will serve as interim E,H &S coordinator
  - b. Ricky Lee and Jacob will be on campus most of the time.
- 7. Recommendation for members from unrepresented work areas (check-in on topic)—Peter (3 mins)—Dawn (Police Services); Jason Mock (Library Circulation Manager)**
  - a. Officer Dawn attended the meeting and discussed her role and current challenges.
  - b. Jason was not in attendance but the committee would like to invite him to join.
- 8. New Business (4:18-4:30)**
  - a. Call for Agenda Items for next meeting? (1 min)
    - i. Propose to use same agenda for next month.
  - b. Visitor agenda items (6 mins)
    - i. None
  - c. Nascent (unplanned) agenda items (time permitting) (5 mins)
    - i. None
- 9. Approval of prior meeting minutes:**
  - a. Committee approved meeting minutes from December, February, and March.

In Attendance:

Em Jones, Peter Robinson (chair), Ricky Lee Haney, Shon Forsyth, Sina Hill (co-chair), Jacob Usher, Officer Dawn Gedenger, Michelle Pope, Paul Paroff (notes)