

**Sladek, Emily (staff)**

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**From:** Lebens, Matt  
**Sent:** Tuesday, March 31, 2009 10:36 AM  
**To:** Health & Safety Cmte DL  
**Subject:** Health & Safety Meeting - April 1st @ 1:15pm

Hello All,

The Health and Safety Committee will be meeting in the facilities conference room at 1:15 pm this Wednesday, April 1<sup>st</sup>. The agenda, thus far, is as follows:

1. Approve March minutes
2. Review March accident reports
3. Tabletop exercise debrief
4. Tobacco products in the Bookstore (date to remember = August 1<sup>st</sup>, 2009)
5. Open

See you soon,

Matt

\*Disclaimer: The actual minutes from March's meeting have been reported missing. We did our best to recreate what would have been those minutes. All elements deemed fictional have been omitted. Names, to the best of our knowledge, reflect actual attendance.

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Health & Safety Committee Meeting Minutes  
March 4th, 2009  
1:15pm

Attendees:

Matt Lebens  
Robyn Herring  
Carrie Margolin  
Ed Sorger  
Beth Hesketh  
Joe Pollock  
Amanda Steinberg  
Neal Nelson  
Marshall Robinson  
Nichole Allen

Topics Discussed:

- Accident Reports
  - Report of eye burn from Flaming Eggplant due to pressure cooker; while only one reported, there supposedly have been two other instances of this type of accident

- Table Top Exercise
  - Bruce updated everyone on script, date, etc; got volunteers for call-ins

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