

Health and Safety Meeting Minutes 5/6/15

Attendees: John McLain, Teresa Bravenec, Matt Lebens, Chief Ed Sorger, Joe Pollock, Robyn Herring, Nicholas Bense, and Bill Mikesell (Minutes)

1. Introductions and welcome to Teresa Bravenec

John McLain introduced the newest member of the Health and Safety Committee, Teresa Bravenec. Teresa serves in the position of Custodial I in Building Services. Teresa has had CERT training in the past.

2. Membership/Chair update

A new chair will need to be appointed for the committee, as John McLain will be stepping down. John recommended that all committee positions, including the chair, be affirmed by yearly appointment from their respective appointing bodies (unions and management). Follow up on this process would be the chair's responsibility. A good time for it would be September of each year.

3. Review of April meeting minutes

One change: Lauren to Laurel. April meeting minutes approved unanimously.

4. Public comments – No public. No comments.

During this time, Nicholas asked about student groups offering first aid/CPR classes. This current contract with McLane Fire was discussed. Discussion may continue at a later date.

5. Illness/accident reports

Robyn Herring submitted the illness/accident report summary. Questions and discussion followed.

6. Check-in about intersection of Overhulse and Driftwood roads

The traffic concerns at the intersection of Overhulse and Driftwood were discussed. Robyn Herring will finalize the agreement with Thurston County. The work is to be done after July 1, 2015.

7. Next steps on carbon monoxide incident - Following the receipt of an accident report regarding a carbon monoxide incident and Police Services, Robyn Herring put together the following language recommendation: *"The Health and Safety committee reviews events that put employees at risks and makes recommendations for improvements. We have concerns for the safety of police officers who responded to the carbon monoxide incident without knowledge of the toxic gas levels or any type of protective equipment. We recommend Police Service evaluate the response in light of similar toxic gas fatalities among responders and revise their SOP as appropriate"*. Later, the words: *"and training"* were added following SOP. Discussion followed. Chief Ed Sorger stated that a Post Incident Analysis/Critique was conducted by Police Services following this incident. John McLain recommended that an email be sent to Wendy Endress and Chief Sorger regarding the committee's recommendations. Committee agreed and Chairman McLain sent the following: *"The Health and Safety Committee at Evergreen reviews events that put employees at risk and makes recommendations for improvements. We have concern for the safety of police officers who responded to the carbon monoxide incident earlier this year without knowledge of the toxic gas levels or any type of protective equipment. We recommend Police Services evaluate the response in light of similar toxic gas fatalities among responders and revise their SOP and training as appropriate"*.

8. Meeting adjourned at 2:35pm.

Next meeting: June 3, 2015 @ 1:15 the Facilities Conference Room, Lab 2, Room 1254.