

Health and Safety Meeting Minutes 3/2/16

Attendees: Matt Lebens - Beth Hesketh – Whitney Smith – Teresa Bravenec – Neal Nelson - Chris Balske - with minutes taken by Bill Mikesell

Order of business:

1. Approve 02/03/2016 committee minutes **(Approved)**
2. TESC incident report - **(Matt Lebens presented an overview of Incident Reports involving on-campus accident and injuries. Also, Bill Mikesell agreed to call Human Resource Services and get a Supervisor accident reporting form for the committee to review at a later meeting.)**
3. Follow up on Children's Center smoke/smoking concerns and Letter. **(The letter was reviewed, discussed, and written in final form. The letter will be sent to Dr. Hurley)**
4. Facilities usage and WAC on other campuses **(Beth Hesketh presented copies of WACs for review. Committee discussion followed – Policy language may follow – Work Group may be formed to write and submit language to Senior Staff.)**
5. Hover board discussion **(Tabled to next month)**
6. Committee Active Shooter Presentation – **(Bill Mikesell, Emergency Response Planning Coordinator- presented an Active Shooter PowerPoint and video for review and comment.)**
7. No new agenda items - **Meeting adjourned at 2:15pm.**

Next meeting scheduled for **Wednesday April 6, 2016 @ 1:15PM** in Facilities Conference Room (1254)