

## Health and Safety Committee Minutes

12-5-2018

### In Attendance

Chris Balske, Matt Lebens, Em Jones, Teresa Bravenec, Bill Mikesell

1. Call to order at 1:18
2. Minutes –Bill requested that minute's be sent out earlier.  
Bill moved to accept minutes Teresa seconded
3. No introductions
4. Matt- no injuries to report
5. Bill Mikesell described the location on the TESC webpage for emergency procedures, handouts and maps for building evacuation Discussion followed regarding Lock down and shelter in place.
6. Wellness fair in April
7. Bill and Sandy attended a conference in San Antonio and presented.
8. Matt described and explained the areas of representation in the committee from Faculty, Police services/ students. Matt and Bill will address this in future to improve the members of the HSC.  
Members to delegate to recruit members
9. Matt r3eviewed the purpose of the committee for clarification, along with rules and regulations and forms.
- 10 A motion passed for Matt and Bill to head up a recruitment plan for the near future, Dec/Jan with a email to go out by dec 15.
11. Next meeting is tentative for 1/9
12. Meeting adjourned at 2:22