

**TESC Health & Safety Committee**(corrected 7 May)  
**Meeting Minutes**  
**May 1, 2002**

**Recorder:** Liza Rognas

**Present:** Jeanine Walker (newly elected member), Tracey Sorrell (newly elected member), Joel Staloch (newly elected member--**not present** ), Sam Pooley, Burt Guttman, Kathy Dean, Robyn Herring (ex officio), Michel George (visitor), Laura Bergman, Mike Anchors, Peter Pessiki, Jim Philabaum, Liza Rognas, Beth Albertson (alternate), **Robyn Herring, Jill Rosenblum (visitor)** .

*Welcome to new members of the Committee!*

**New Business:**

1. Sam Pooley resigns his position as chair of the committee and also resigns his spot on the committee.
2. Discussions about nominating a replacement chair resulted in no clear list of prospective members. The committee voted to rotate the position among its members. Liza Rognas volunteered to record the meeting minutes for the rest of 2002. Each month a different member acting as chair will collect agenda items and devise an agenda for the meeting. Minutes will be sent to the committee DL and posted as per the WAC in all appropriate venues. Robyn Herring will devise a schedule for the rotation and book the meeting rooms each month.

**Agenda discussion items:**

- \* **Restrooms:** Maintenance crew is once again fully staffed. Persistent problems with Library 1st Floor restrooms will be addressed by a more strict cleaning schedule and by the institution of routine and frequent supervisor checks. Michel George will be informed if results aren't noticeable soon.
- \* **F-Lot:** Facilities will now take over maintenance of F-Lot, including asking residents to move their cars for snow removal. It will be one of the stops on the next campus safety tour.
- \* **Safety Kits:** Safety kits are currently available for purchase at the campus bookstore, Central Stores and Olympia Emergency Supply. Custodial closets also contain good emergency supply provisions. The Committee voted to recommend to Ann Daley that the campus formally fund, maintain and implement an emergency response plan that includes buying and storing emergency supplies in central locations (custodial closets?) in each building. Liza Rognas will draft letter for Committee consideration.
- \* **Diabetes:** Burt Guttman followed through with a request that the campus provide special training in assisting people with diabetes. The Committee determined that we could not create a list of campus medical priorities nor

emphasize diabetes over other medical conditions. Requests like these should be sent to Human Resources and our response to such requests will be to inform the person that we will forward their concern to HR, that first aid training courses are available on campus each year and that such training is mandatory for all staff supervisors. In this case, Robyn Herring will craft a letter to this effect.

\* **Safety Tour:** Facilities conducted a safety tour during fall and will conduct another one once the campus flora has leafed out. Liza Rognas will contact campus violence DTF about current issues related to safety being investigated by that body. Committee concerns revolve around campus lighting and phones. There are plans in the works to trim back some of the foliage to afford better lighting and to diminish areas available for predation. Currently facilities is considering installing digital/wireless courtesy phones in some locations, as they are more mobile and less expensive than hardwired phones. Lighting issues rely upon reporting of problems/outages by campus safety officers and by members of the campus community (reference pole location number).

\* **Other Safety Concerns:** The Committee wondered about campus safety procedures implementation. Do campus police/safety officers sweep every building every night? Does maintenance? Who coordinates this?

### **Announcements:**

Robyn Herring announced that facilities just purchased 3 Automatic External Defibrillators (AEDs) for the campus. Currently campus police, the CRC and Housing each have one. Facilities hope to buy more so that each patrol car would have this resource (it determines heart status and then determines the nature of the voltage required to restart or jolt the heart out of abnormal rhythms). The Committee voted to endorse this plan in the letter sent to Ann Daley. The CAB landing and the stairwell on the [Lecture Hall](#) facing the [library](#) have been cleaned and coated with some super duper stuff [to reduce slipping](#). Go look!

Brick pavers on Red Square continue to pose a maintenance problem--an expensive one. Facilities is considering different options for the future that will combine the aesthetic aspects of the fireglazed brick with better wear potential. A possible EPA grant for this?

**NEXT MEETING:** June 5th, Laura Bergman will collect agenda items and create agenda.