

Health and Safety Committee

Meeting Minutes

March 7, 2007

I. Call to order

Peter Pessiki called to order the regular meeting of the Health and Safety Committee at 1:00 p.m. on March 7, 2007 in the Facilities Conference Room.

II. Roll call

The following people were present: Nicole Allen, Susan Camp, Robyn Herring, Matt Lebens, Betty McGovern, Neal Nelson, Peter J. Pessiki, and Ed Sorger.

The committee approved the minutes from February meeting as corrected.

III. Discussion Items

- a) Accident Report. There were only three accidents reported in February.
- b) Smoking location near Seminar I. The Health Center revisited the location of the smoking tent near Seminar I. They determined it would be less intrusive at the back of the courtyard rather than in front of the building near the main entrance. The committee will take a walk-about at the end of the meeting to finalize recommendation for that smoking area.
- c) Smoking in general. There is a grievance form that is used when smokers are not in approved smoking locations. It goes to Joe Tougas or Andrea Siebert and is reported to the VP for Student Affairs.
 - Campus-wide lockout/tag out protocol. Some members feel the protocol needs to be documented for future employees. Robyn explained that lockout and tag out are two different things – each are legal to use independently. Locks are preferred, but tag out meets code.

IV. Next meeting

- a. April 4, 2007

Minutes submitted by: Betty McGovern