

Health and Safety Committee

Meeting Minutes

February 7, 2007

I. Call to order

Peter Pessiki called to order the regular meeting of the Health and Safety Committee at 1:00 p.m. on February 7, 2007 in the Facilities Conference Room.

II. Roll call

The following persons were present: Nicole Allen, Susan Camp, Robyn Herring, Michael Kinley, Matt Lebens, Betty McGovern, Peter J. Pessiki, Joe Pollock, Marshall Robinson, Ed Sorger,

III. Approval of minutes from last meeting

Minutes were not submitted for the January meeting.

IV. Discussion Items

- a) Accident Report. There were eight accidents reported in January.
- b) Gas leak in Lab I has been repaired.
- c) Smoking location near Seminar I. Concern was expressed about moving the smoking location farther away from Police Services. The dispatchers must be close enough to hear and respond to calls as they come in. Due to the nature of their work, they take breaks as they can between phone calls and foot traffic. If the location is farther away, they will not be able to take breaks. The committee felt this is a problem outside their responsibility. Their charge is to find a suitable location for the smoking shelter near Seminar I. It was agreed that Robyn will write a draft recommendation to be sent to the committee for comments prior to forwarding it to the VPs.
- d) Request for Emergency equipment and supplies for Library staff. Tabled until a list of requested supplies is submitted. Individual emergency kits are too expensive to issue to everyone on campus. Emergency supplies for the campus are being stored in a central location.
- e) Other smoking issues.
 - A committee member asked if there would be another education on campus smoking. Peter will send a letter to Art Costantino asking him to remind students of the smoking policy.
 - The CRC smoking shelter has been ordered. It will be erected closer to the planter and pool deck

V. Next meeting

- a. March 7, 2007

Minutes submitted by: Betty McGovern