

Health & Safety Committee  
Meeting Minutes  
February 5, 2003

Present: Peter Pessiki (Session Chair), Laura Bergman (recorder), Mike Anchors, Kathy Dean, Nicole Goodwin, Chuck McKinney, Neal Nelson, Joseph Pollock

Absent: Beth Albertson, Marty Beagle, Robyn Herring, Linda Pickering, Joel Staloch, Jeanine Walker

- I. Minutes from January 8, 2003 Meeting were not approved
- II. Staff from Facilities, Sekeli Manu and Brian Rhodes were invited to attend our meeting to explain the air flow problems in the library building. Laura B. has had several conversations with the consultant hired to adjust the fans in the library building. Robyn H. will have a device to measure the carbon dioxide in the air soon. Thanks to Sekeli and Brian for attending our meeting and bringing us up to date on the mechanics of the system. The copy room on the first floor of the library building is now at a positive airflow and should be a negative airflow. Michel George is checking into purchasing a separate fan for that area. It is a large, heavily used copy machine.
- III. Discussion Items (old):
  - a) Peter P. gave the committee an update on the CPJ anti-smoking ads. Ad number one was reduced in size by deleting the first two paragraphs. Peter now has the signatures for the work order for the CPJ. He will send all four ads back to the CPJ this week. Peter P. will verify the email address before submitting the ads to the CPJ.
- IV. Discussion Items (new):
  - a) Questions regarding the Greener Greeter were brought up. Mike A. will gather information regarding the Greener Greeter. Has this replaced our escort service on campus? Who is using it and how much? Are there background checks on the drivers for driving accidents? Some people have expressed concern for their driving on the sidewalks and red square. Could they offer this service only at night? Or when called? Concerns regarding the exhaust burn off and the air we breathe. What is their source of funding?
  - b) Joe P. will check into the noise in the library building from the roof repair. Beth A. also requested we check into the noise level. The vacuum truck is especially noisy and Joe P. will find out when they will be done with this process.

c) Nicole G. asked about a safety issue when the fan hoods in the labs are shut off when the elevator is shut down for repairs. Could they have a separate circuit breaker installed? Nicole G. will put in a work order and the committee agreed to monitor this safety issue.

d) Laura B. brought in two emails from Shoreline Community College and Bellevue Community College regarding their smoke free campuses. Attached to the emails a link to the smoking shelters they purchased and an idea to purchase used shelters from inter city transit. Using their web sites, the Shoreline Community College and the Bellevue Community College both have smoking areas designated on their campuses. Questions raised, how large is their student body, how do they enforce it, and do they have housing on campus? Laura B. will email the colleges and ask for some more information. Link for Shoreline's policy on smoking:  
<http://elmo.shore.ctc.edu/safetyandsecurity/smokingareas.htm>

V. Unfinished Business

- a) Approve the minutes from January
- b) Review the Safety and Accident report for January
- c) Has the Longhouse lights work order been completed
- d) A list to H&S Committee regarding who will be the chairperson and who will take minutes for 2003
- e) Was the yearly report given by Robyn to the BOD

VI. Next meeting is scheduled for March 5, Wednesday, Session Chair?

VII. Adjournment